

TOWN OF CLOVERLAND BUILDING RENTAL AGREEMENT

The Town of Cloverland, hereinafter referred to as the LESSOR, does hereby lease and demise the possession and use of the Town Hall and Facilities including use of furniture, heating and lighting on ____ day of ____, 20__ for the period of ____ hours, from ____ to ____.

That _____, hereinafter referred to as the LESSEE,

Agrees to pay as rent for the above rental period the sum of \$ _____. Said sum shall be paid in advance, prior to the commencement of the rental period.

RENTAL FEES:

Town of Cloverland Residents: \$50.00 Security Deposit

Non-Residents: \$50.00 rent and \$100.00 Deposit

Government Groups: no charge

Lost Key Charge: \$100.00

That Lessee agrees not to use staples, nails, or any tape on any painted surface or ceiling to anchor decorations. Masking tape can be used, but only on the trim boards.

The Lessee agrees that they will not prop open the automatic door because such activity will damage the door. The door by the kitchen may be propped open if needed.

The Lessee agrees to surrender the premises at the end of the rental period in as good a condition as at the commencement of the rental period, including and removal of any decorations, debris, or other material deposited or left by the LESSEE during the rental period. Said clean up shall be completed by noon on the day following the rental period.

The Lessee also understands that the Cloverland Town Hall is a SMOKE-FREE building. Smokers may smoke outside, but smoking inside will not be permitted under any circumstances.